



RECOMMENDATION FORM

Recommender: See below for instructions. Staple this form to the top of your letter.

Applicant: Please write your field below.

Field name: _____

Building: _____

Cornell University

Ithaca, NY 14853

USA

This recommendation must be received by the Graduate Field by _____ field deadline

Applicant: Please type or print. Complete this section, enter the field deadline in the space above, and sign below. Give this form and an envelope to the person whom you have asked to recommend you. When that person returns the sealed envelope to you, include it with your other application materials.

Applicant's name: _____ last (family) first middle

Proposed field and degree program: _____ Proposed term and year of admission: _____

Applicant's e-mail address, if available: _____ date of birth: _____ month day year

Recommender's name: _____ last (family) first Recommender's E-mail: _____

In accordance with the Family Educational Rights and Privacy Act of 1974, you can waive your right to inspect this recommendation by signing the statement below. Should you decide not to waive the right, you will have access to the recommendation only if you enroll in the Graduate School at Cornell University.

I hereby waive my right of access to this recommendation. _____ signature of applicant date

Recommender: Please compare the applicant with one of the following (check one):

- Undergraduates from your institution who have gone on to graduate study
Current senior undergraduates at your institution
Other: _____

Table with 7 columns: Top 2%, Top 5%, Top 10%, Top 25%, Top 50%, Bottom 50%. Rows: Academic performance, Intellectual potential, Creativity and originality, Motivation for graduate study.

Please type or print your letter. Write candidly about the applicant. Indicate how long and in what capacity you have known the applicant. Discuss the applicant's qualifications and potential to carry on advanced study in the field specified, as well as his or her promise of professional success.

Signature: _____ Date: _____

Name: _____ Title: _____

E-mail address: _____ Telephone: _____

Institution: _____ name address

Mailing the completed recommendation letter: Seal the recommendation letter and this completed form in an envelope and sign your name across the seal. Return the signed, sealed envelope to the applicant well before the deadline indicated.

This recommendation will remain confidential during the admission process and will be used by the Graduate School in its procedures relative to admission and fellowships. If the student has not waived the right of access to the recommendation, it will become accessible to the student only if he or she enrolls in the Graduate School.