



# Cornell University Graduate School

143 Caldwell Hall  
Ithaca, NY 14853-2602

Date \_\_\_\_\_

## GENERAL PETITION

### INSTRUCTIONS

- Use this form to request exceptions to the Code of Legislation not otherwise covered by existing Graduate School forms.
- To make sure you understand the legislation in question, check with the Graduate School Records team at [gradstudserv@cornell.edu](mailto:gradstudserv@cornell.edu) or 607-255-5820. See the Code online at [www.gradschool.cornell.edu/code](http://www.gradschool.cornell.edu/code). When requesting exceptions to regulations you must submit convincing evidence that the exception is needed and warranted.
- Obtain the signatures and recommendations of each member of your Special Committee, your field's director of graduate studies and graduate field assistant. File the original copy with **Graduate School Student Services Record Team, Room 143, Caldwell Hall**.
- All information on this form, excluding signatures, should be printed or typed. If you have questions, please contact the Graduate Student Services Record Team at (607) 255-5820. **All committee, DGS and GFA signatures are required.**
- You will be notified via email of the outcome of the petition.
- If you are dissatisfied with the outcome of your petition request, you may appeal the decision to the General Committee of the Graduate School by contacting the Graduate School Dean's Office at 255-7374.

### BIOGRAPHICAL INFORMATION

Cornell ID number	NetID	E-mail address	
Last name	First name	Middle initial	Gender
Academic program (Field)	Degree program	May, August or January conferral?	

### PETITION

Please note the exception to the Code of Legislation you are requesting:

### EXPLANATION

Please briefly describe why you are requesting an exception to the Code of Legislation. Attach additional sheets if necessary.

### COMMITTEE SIGNATURES AND RECOMMENDATIONS

Approve    Disapprove    No Opinion

Special Committee Chair name	NetID	Signature
Special Committee member name	NetID	Signature
Special Committee member name	NetID	Signature
Special Committee member name	NetID	Signature
Director of Graduate Studies name	NetID	Signature
GFA or Administrative Mgr. name	NetID	Signature

**Graduate School use only.**

Petition approved: \_\_\_\_\_

Petition denied. Reason: \_\_\_\_\_

Processed by: \_\_\_\_\_