



Cornell University Graduate School

Caldwell Hall
Ithaca, NY 14853-2602

SUMMER FOREIGN LANGUAGE INSTRUCTION APPLICATION



Return to Graduate Student Services, 143 Caldwell Hall, by 4:30 p.m., April 30

The Graduate School will award a small number of grants for summer intensive language instruction in a language other than English. Study may be undertaken in the United States or abroad. Priority is given to students who must obtain language proficiency prior to the Fall semester in order to initiate or complete dissertation or thesis research. Applications that indicate financial support from a department or other source will be given special consideration. Awards will be announced in mid-May.

The Field Director of Graduate Studies must submit the application to the Graduate Student Services (572 Caldwell Hall) no later than 4:30 p.m. April 30. If the deadline falls on a weekend, applications are due the next working day following the deadline. Students are responsible for submitting all application materials to the DGS in time for him or her to meet the Graduate School's deadline.

Due to the large number of requests each year, this is a competitive process. Successful applicants will make a clear and compelling case as to: 1) the importance of the language instruction to the research project; 2) why it is not possible to pursue the language instruction at Cornell during the regular academic year; and 3) the advantages of the program selected. Attach a one-page request addressing these issues. Brochures from the program may be submitted as additional material, but do not replace the required study proposal.

Attach an itemized budget, showing expenditures for tuition, transportation, or other program-related expenses. Please note that the Graduate School seeks to award a maximum number of grants from limited funds. Applications that indicate financial support from a department or other source will receive special consideration.

This application must include a letter of support from the Special Committee chair. That letter should address: 1) the importance of the proposed summer language study prior to the Fall term for the student's research project, 2) why it is not possible for this instruction to be undertaken at Cornell during the regular academic year, 3) the advantages of the program selected, and 4) what matching funds are being provided by the faculty, department, or other source.

BIOGRAPHICAL INFORMATION

Male Female

Last name	First name	Middle initial
Address (street; city, state zip; must be valid for two months)		
Primary phone	Secondary phone	
Cornell ID number	Cornell NetID	E-mail address
Field of study	Degree program	

DEGREE RELATED INFORMATION

Date of A-Exam, passed or scheduled: _____

Date passed Date scheduled

Date you expect to complete your degree program: _____

PROPOSAL

BUDGET STATEMENT

Where else have you applied for funding? _____

SPECIAL COMMITTEE CHAIR LETTER AND SIGNATURES

Chairperson/Advisor	Date
Field Director of Graduate Studies	Date