



Cornell University Graduate School

143 Caldwell Hall
Ithaca, NY 14853-2602

DESIGNATION OF PROXY FOR EXAMS/THESIS

- This form is used to designate a proxy for a Special Committee minor member who will be unavailable to attend an exam. The member may designate another member of the graduate faculty, representing the same concentration as the regular committee member, as his or her proxy.
- Exams may be held either on the Ithaca campus or at a satellite location (including Geneva or the I.L.R. program in NYC), so long as the exam schedule is posted in both the Ithaca office of the field of study and the satellite location.
- Submit completed form to **143 Caldwell Hall** or send as a PDF to gradstudserv@cornell.edu.
- For detailed policy information, refer to the Code Of Legislation, available at www.gradschool.cornell.edu/policies. For additional questions, call Graduate School Student Services at 607-255-5820.

STUDENT'S BIOGRAPHICAL INFORMATION

Cornell ID number	NetID	Academic program (Field)	Degree program
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Last name	First name	Middle initial
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FACULTY MEMBER'S PROXY STATEMENT

I, _____, a member of the Graduate Faculty in the field of _____,
Special Committee member printed *Field of study*

hereby authorize _____, a member of the Graduate Faculty in the field of _____
Proxy printed name *Proxy field of study*

to serve as my proxy in matters pertaining to the completion of the _____ degree for _____.
Degree type *Student name*

(Please check all that apply)

- to sign the Admission to Candidacy Exam (A Exam) results form;
- to sign the final examination for the Master's Degree results form;
- to sign the final examination (B Exam) results form for the PhD Degree;
- to sign the Thesis Approval form

Faculty signature	Date
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