



# Graduate School

## Proposal to Delegate Standard, and Non-Standard, Professional Master's Degrees

Contact for questions and proposal submission: [gradproposals@cornell.edu](mailto:gradproposals@cornell.edu)

**Faculty contact name, title, and email for this proposal:**

**DGS:**

**Field Name:**

**Date:**

To propose a delegation of a professional master's degree for review by the [Course-based Graduate Degree Review Committee](#) of the Graduate School, please answer the questions below describing how your proposed program will impact key areas in graduate education. Proposals should not exceed 5 pages. Please include a cover page with a one-page table of contents and submit as one PDF document to: [gradproposals@cornell.edu](mailto:gradproposals@cornell.edu).

As a reminder, delegation entails full separation from all Graduate School support and resources, including funding, support systems, and data and reporting tools. Delegated programs are able to use the Graduate School admissions platform on a fee-for-service model.

*In no more than 5 pages*, please describe how you will address the following requirements in your college to support your proposed delegation.

1. Please provide a short, executive summary outlining your proposal, clarifying why the delegation is needed, and identifying mitigation measures for any negative or unexpected consequences of your proposal.
2. How will admissions decision will be made? Share evaluation rubrics, if available.
3. What are the sources and amount of funding for students?
  1. If this is a professional program, will any funding be made available to support students with financial hardship or promote diversity?
4. What are your plans and resources for recruitment, mentoring, and creating a culture of belonging for students from diverse backgrounds?

5. What are your plans and resources to support the professional development of students in affected degrees?
  1. For master's degree programs, will career services be offered by the program, college, or coordinated centrally by the university's Career Services office?
6. What are your plans and resources to create a culture that supports the mental health and well-being of students in your college and for students affected by this delegation?
7. Describe how course evaluations and/or periodic external reviews will be used to support the improvement of affected programs.
8. Describe how you will create and maintain a program website and access to current graduate level student and faculty data.
9. Please indicate the results of a field faculty vote on the proposed program. Include the:  
number of faculty voting yes:  
number of faculty voting no:  
number of faculty voting to abstain:  
number of faculty who did not vote:  
total number of field faculty eligible to vote:
10. Include letters indicating support for your proposal from all relevant college deans and any other appropriate leadership (not included in page limit).