



Graduate School

Proposal for a New Graduate Field

Contact for questions and proposal submission: gcproposals@cornell.edu

Faculty contact name, title, and email for this proposal:

DGS:

Field Name:

Date:

To propose a new graduate field for review by the [General Committee](#), the Graduate School's faculty governing body, please answer the questions below describing how your proposed program/field will impact key areas in graduate education. Proposals should not exceed 5 pages. Please include a cover page with a one-page table of contents, which is not included in the page limit. Please submit as one PDF document to: gcproposals@cornell.edu.

1. Please provide a short, executive summary outlining your proposal, clarifying why the field is needed, what degree programs are planned (Proposals for these programs must be submitted through the online proposal form), and stating mitigation measures for any negative or unexpected consequences of your proposal.
2. Explain the process, and any anticipated impacts (if any) associated with the [Graduate Faculty's Code of Legislation](#), for:
 - a. Appointment of the DGS
 - b. Nomination of faculty as field members
3. List other Cornell fields, degree programs, or concentrations that overlap or are closely related to the proposed field. What are the distinctive elements of the proposed field?
4. Demonstrate you have vetted the name and disciplinary focus and provide statements or letters of support from fields and programs with similar names or disciplinary overlap (letters not included in page limit).
5. For planned degree program offerings, explain process for:
 - a. Student selection of Special Committee (chair and two minor members; will there be a field-appointed member?)
 - b. Timing, format of, and expectations for the A Exam (for PhD programs)
 - c. Will students be eligible for a master's degree upon completion of the A Exam? (for PhD programs)

- d. Number of registration units required for the degree
 - e. The sources and amount of funding for students? What is the anticipated funding duration and typical pattern of funding?
 - f. How will admissions decision will be made? Share evaluation rubrics, if available (this can be an appendix if it exceeds the 5-page limit).
 - g. What are your plans and resources for recruitment, mentoring, and creating a culture of belonging for students from diverse backgrounds?
 - h. What are your plans and resources to support the professional development of students in the proposed field? Will career services be offered by the program, college, or coordinated centrally by the University Career Services office?
 - i. What are your plans and resources to create a culture that supports the mental health and well-being of students in the proposed field?
6. Please indicate the results of a field faculty vote on the proposed field. Include the number of faculty voting yes:
number of faculty voting no:
number of faculty voting to abstain:
number of faculty who did not vote:
total number of field faculty eligible to vote:
7. Include letters indicating support for your proposal from all relevant College Deans and any other appropriate leadership (not included in page limit).